

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge,
CB23 6EA
www.scams.gov.uk
03450450063



**South
Cambridgeshire
District Council**

Name
Address2
Address3
Address4
Address5
POST CODE

Our ref:
Your ref:

Health and Environmental Services
Contact: **Suzanne Christie**
Email: suzanne.christie@scams.gov.uk
Direct dial: **01954 713636**

31st March 2017

Dear

**Food Safety and Hygiene (England) Regulations 2013
General Food Regulations 2004
Regulation (EC) 178 2002; Regulation (EC) 852 2004**

Your business has been identified as being a low risk food business.

Businesses identified as low risk need to be registered and monitored but do not always require a routine visit by an officer. Instead we send out a questionnaire to gather basic information about how food and drinks are handled to see how you are managing food safety.

The types of businesses that receive a questionnaire rather than an inspection include B&B's, village shops, micro-breweries, fruit and vegetable stalls; cake makers in domestic premises; and packaged food delivery businesses.

When completing the questionnaire it is important that you give as much information as possible to help us make an assessment; some questions may not be applicable to your business, you should leave these blank. Based on the information provided, an officer may be in contact with you to clarify matters or to ask additional questions. If appropriate, your Food Hygiene Rating will be determined based on your answers.

Please complete the enclosed questionnaire and return it either in the envelope provided or scan and email it to env.health@scams.gov.uk within **14 days** from the date of this letter. If you do not return the questionnaire, an officer is likely to visit you to inspect your premises. If you are no longer trading, or your business has changed from when you first registered please let us know in writing or by emailing us at env.health@scams.gov.uk

If you need any further assistance please do not hesitate to contact me at this office.

Yours sincerely

Suzanne Christie
Environmental Health Officer

ENCL: